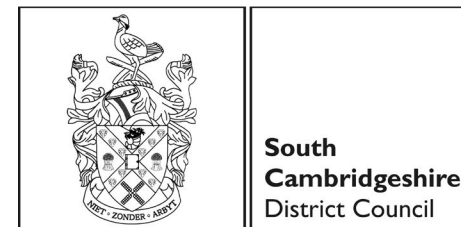


## **SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL**

### **FORWARD PLAN FROM 1 APRIL TO 31 JULY 2009**

**This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.**



#### **The Decision Makers**

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

#### **Portfolio Holders**

Deputy Leader and Housing

Councillor Simon Edwards

Environmental Services

Councillor Mrs Sue Ellington

Finance

Councillor Tony Orgee

New Communities

Councillor Dr David Bard

Planning

Councillor Nick Wright

Policy, Information and Communications

Councillor Tim Wotherspoon

Staffing

Councillor Mark Howell

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

#### **Contact Information**

To contact an officer, send an e-mail to [forename.surname@scams.gov.uk](mailto:forename.surname@scams.gov.uk) or call 08450 450 500 and ask to speak to that officer.

**Key and other decisions expected to be made, and issues to be considered during the four months from 1 April 2009**

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Addressing the Economic Downturn - Update  Non-Key	Cabinet	16 April 2009		Cllr Nick Wright, Lead Member, Cllr Mervyn Loynes, Member Champion for Economic Development  Thomas Barrance, Growth Area Project Manager	Report
Response to consultation on the A14 proposals  Non-Key	Cabinet	16 April 2009		Planning Portfolio Holder, New Communities Portfolio Holder  Gareth Jones, Corporate Manager, Planning & Sustainable Communities, Keith Miles, Planning Policy Manager	Report and draft response
Comprehensive Equalities Policy 2009- 2012  Key	Cabinet	16 April 2009	Equality and Diversity Steering Group, 26 January 2009  EMT, 28 January 2009  Staffing Portfolio	Staffing Portfolio Holder  Paul Williams, Equality and Diversity Officer	Report and Policy

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
			Holder, 12 March 2009		
Corporate Plan 2009/10 - 2011/12  Key	Cabinet  Council	16 April 2009  23 April 2009	Policy, Performance & Communications Portfolio Holder, 12 March 2009	Leader of Council  Greg Harlock, Chief Executive, Paul Swift, Policy and Performance Manager	Report and Plan
Consideration and Adoption of new Executive Arrangements  Non-Key	Council (Special meeting to follow Ordinary meeting)	23 April 2009	Constitution Review Working Party, 7 April 2009  Public consultation via articles in the Cambridge Evening News, South Cambs magazine and SCDC website	Leader of Council  Greg Harlock, Chief Executive, Richard May, Democratic Services Manager	Report including recommendations from the Constitution Review Working Party
Proposed changes to the Constitution  Non-Key	Council	23 April 2009	Constitution Review Working Party, 7 April 2009	Leader of Council  Greg Harlock, Chief Executive, Richard May, Democratic Services Manager	Report including recommendations from the Working Party
Housing Futures: Next steps following Stage 1 of the Formal Consultation	Council	23 April 2009	Housing Portfolio Holder, April 2009	Housing Portfolio Holder  Steve Hampson,	Report and summary of responses

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Key				Executive Director	
Air Quality Action Plan Key	Cabinet	14 May 2009	Environmental Services Portfolio Holder, 6 November 2008 (approval of Plan for consultation purposes)	Environmental Services Portfolio Holder  Susan Walford, Environmental Health Officer (Scientific)	Report and Plan
Biodiversity Supplementary Planning Document (SPD) Key	Cabinet	14 May 2009	Public consultation	Planning Portfolio Holder, New Communities Portfolio Holder  Rob Mungovan, Ecology Officer	Report and SPD
Listed Buildings: Works to or Affecting the setting of Supplementary Planning Document (SPD) Key	Cabinet	14 May 2009	Public consultation	New Communities Portfolio Holder, Planning Portfolio Holder  Barbara Clarke, Conservation Assistant, Stacey Weiser-Jones, Historic Buildings Officer	Report and SPD
Housing Rents Review	Council	21 May 2009		Housing Portfolio Holder	Report

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Key				Lee Phanco, Head of Revenues	
Write Offs Non-Key	Council	21 May 2009		Finance Portfolio Holder  Lee Phanco, Head of Revenues	Report for information only
Sizes, terms of reference & appointments to committees, joint committees and working groups for 2009-2010 Non-Key	Council	21 May 2009		Leader of Council  Richard May, Democratic Services Manager	Report
Appointments to Outside, Joint and other Member Bodies 2009/10 Non-Key	Council	21 May 2009		Leader of Council  Richard May, Democratic Services Manager	Report
Annual Scrutiny & Overview Report 2009 Non-Key	Council	21 May 2009	Scrutiny & Overview Committee, 2 and 30 April 2009	Cllr John Batchelor, Chairman of Scrutiny & Overview Committee	Report for information

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
				Jackie Sayers, Scrutiny Development Officer	
Annual Climate Change Working Group Report 2009  Non-Key	Council	21 May 2009	Climate Change Working Group, 12 March 2009	Cllr Dr Stephen Harangozo, Chairman of Climate Change Working Group  Richard Hales, Strategic Sustainability Officer	Report for information
Major Opposition Group Leader's Annual Report to Council 2009  Non-Key	Council	21 May 2009		Cllr Sebastian Kindersley, Leader of the Major Opposition Group	Report for information
Integrated Business Monitoring: End of year report (including Update on Financial Position)  Non-Key	Cabinet	11 June 2009		Cllr Nick Wright, Lead Member for Performance Management  Ian Salter, Performance Improvement Officer, Graham Smith, Best Value and Management Accountant	Report
Approval of Statement of Accounts including	Corporate Governance Committee	29 June 2009		Finance Portfolio Holder	Report and Statement of Accounts

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Annual Governance Statement 2008/09  Non-Key				Adrian Burns, Head of Accountancy	
Community Engagement Strategy  Key	Cabinet	02 July 2009	Executive Management Team  Scrutiny & Overview Committee  Consultation Process with Partners, Parish Councils and Voluntary Sector	Leader of Council  Gemma Barron, Partnerships Manager	Report and draft Strategy
Expenditure Outturn 2008/09  Non-Key	Cabinet	02 July 2009		Finance Portfolio Holder  Adrian Burns, Head of Accountancy	Report for information
NI 179 (formerly Annual Efficiency Statement)  Non-Key	Cabinet	02 July 2009		Finance Portfolio Holder  John Garnham, Finance Project Officer	Report
Health and Safety Plan  Key	Cabinet	02 July 2009		Environmental Services Portfolio Holder	Report and Plan

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				Geoff Keerie, Principal Environmental Health Officer	
Food Safety Service Plan  Key	Cabinet  Council	02 July 2009  16 July 2009		Environmental Services Portfolio Holder  Geoff Keerie, Principal Environmental Health Officer	Report and Plan
Review of Corporate Objectives & Annual Priorities  Key	Cabinet  Council	02 July 2009  16 July 2009		Leader of Council  Greg Harlock, Chief Executive, Paul Swift, Policy and Performance Manager	Report